



### SFA Human Resources Weekly Status

For Week Ending June 16, 2000

#### **Accomplishments:**

- ❑ Developed Proposed SFA Human Resources Organization Design and Implementation Workplan with key activities, responsibilities and dates
- ❑ Reviewed and confirmed Workplan (5/13)
- ❑ Scheduled first Working Session to discuss SFA HR Service Center Functions
- ❑ Developed Working Session materials including agenda, proposed organization structure, HRG summary document
- ❑ Conducted first Working Session (5/14) to determine SFA HR Service Center Functions
- ❑ Revised Proposed Organization Structure
  - Reduced number of resources in HR Innovations
  - Considered Recruiting and Employee Relations as distinct functions in the Service Center
  - Maintained Deputy Director as an open role to be recruited
- ❑ Convened SFA HR Team to discuss current events impacting human performance and to develop a strategy for addressing issues
- ❑ Initiated the first draft of the HR OM Package (SFA HR Modernization Plan)

#### **Next Steps:**

- ❑ Complete first draft of HR OM Package (SFA HR Modernization Plan)
- ❑ Draft PDs and KSAs for HR Partners, Deputy Director, Innovations and Service Center
- ❑ Discuss status of HR organization and current issues with Ray Kogut and Bob Tobias
- ❑ Develop approach for reviewing HR organization with key stakeholders (GMs, Directors, HRG, Regional Personnel Officers, Administrative Officers, etc.)